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Accelerate Business

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What Sets Us Apart

# DynaTech's Competitive Advantage

Backed by years of expertise and a team of skilled professionals, DynaTech Systems stands at the forefront of the IT services industry. Our extensive portfolio includes cutting-edge solutions in cloud, ERP and CRM implementation, data analytics, artificial intelligence, and more.

We prioritize long-term partnerships built on collaboration and trust, delivering innovative, scalable, and secure solutions to keep our clients ahead in a rapidly evolving landscape.

AICPA Service Organization Control Reports
AICPA
SOC 2
Formerly SAS 70 Reports

Microsoft Solutions Partner

Great Place To Work. Certified
FEB 2025-FEB 2026
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ISO 9001:2015

CMMI level 3

**150+**
Global Projects

**100+**
Happy Clients

**450+**
Expert Minds

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# Microsoft Cloud Capabilities

## Cloud

- Azure Infra
- Azure Services
- Logic Apps
- Service Bus
- Functions
- Event Grid
- API Management
- Synapse Analytics
- Load Testing
- Data Factory

## Business Applications

- Marketing
- Sales
- Finance
- SCM
- Commerce
- Customer Service
- Field Service
- Finance & Operations
- Project Operations
- Human Resources

## Low Code)

- Power Pages
- AI Builder
- Power Apps
- Power Automate
- Copilot Studio

## Data & BI

- Fabric
- Dataverse
- Power BI
- Customer Insights
- OneLake
- Data Engineering
- Copilot
- Data Lake
- Data Factory
- Data Science
- Data Warehouse
- Lakehouse
- Microsoft Purview
- Real-Time Intelligence

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# DynaTech's Project Samples

# Agenda of this Presentation

1. Testing & UAT Scripts
2. Security Role Checklist
3. Data Migration & Master Data
4. Cutover Plan
5. Governance

## Definition

› Testing validates Dynamics 365 against Curacao's functional, technical, and performance requirements before Go-Live.

## Approach

› Scenario-driven validation across Finance, Supply Chain, Procurement, Retail.

› End-to-End coverage with multiple cycles: Unit, SIT, UAT1, UAT2, Regression, Performance.

› Realistic execution with production-representative data.

## Governance

› Test scripts, progress dashboards, defect RCA tracking.

› Traceability matrix links user stories → test cases → outcomes.

› We create detailed test plans with different scope, timelines, and risks. Azure Boards centralizes tasks, ensuring transparency and team alignment.

| Department | Scenario 1: SO and just Ship already existing stock | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Sales | SO Shipping Reservation-Not Less than 180 days expired | |
| Warehousing | Release to WH | |
| Warehousing | Pick list Print | |
| Warehousing | BOL | |
| Warehousing | COA | |
| Warehousing | Lables & If customer specific labels | |
| Warehousing | SDS | |
| Warehousing | Scan & Pick | |
| Warehousing | Put at SKID Station | |
| Warehousing | Packing at Skid stations | |

| Department | Scenario 2: EW UAT Normal Production and Purchase of RM | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation for **Pack item** with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Planning | Run MRP for planned purchased order and planned batch orders **(pack item and bulk item)** | |
| Procurement | Planned Purchase Order for RM-First Approved then Firm | |
| Planning | Planned | |
| Procurement | Purchase | |
| Procurement | PO confir | |
| Procurement | Print PO | |
| Warehousing | Receving | |
| Quality | Quality c | |
| Quality | QA appro | |
| Procurement | Auto pro | |

| Department | Scenario 4: SO, Production with tolling | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Planning | Run MRP for planned batch order and planned transfer order to Vendor warehouse | |
| Planning | Firm Planned batch order so tolling service PO will get created automatically for 2 vendors, also firm PTO to vendor warehouse | |
| Procurement | Purchase Trade Agreement for service item | |
| Procurement | PO confirmation & Email | |
| Procurement | Print PO | |
| Warehousing | Ship the material to Vendor warehouse for tolling | |
| Warehousing | Receive the TO just to complete process | |
| Procurement | Do Product Receipt of Service PO | |
| Finance | Check GL Impact for product receipt | |
| AP Team | Purchase Invoice | |
| Finance | Check GL Impact on purchase invoice | |

| Department | Scenario 5: SO, Production of MR bulk | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation for **20/40,40/60,60,100 Pack item** with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Planning | Run MRP for Planned batch order for that pack item and also respective MR bulk connected to that | |
| Procurement | Planned Purchase Order for RM-First Approved then Firm | |
| Planning | Planned Batch order for pack and bulk Firm by Planning | |
| Procurement | Purchase Trade Agreement | |
| Procurement | PO confirmation & Email | |
| Procurement | Print PO | |
| Warehousing | Receving through receive material detail form | |
| Quality | Quality check in I-pad and QC approved | |
| Quality | QA approve process | |
| Procurement | Auto product receipt done once QA is done | |
| Finance | Check GL Impact for product receipt | |

*Demonstrates how scenarios are distributed across modules, ensuring comprehensive coverage of business functions without leaving gaps.*

| Department | Scenario 1: SO and just Ship already existing stock | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Sales | SO Shipping Reservation-Not Less than 180 days expired | |
| Warehousing | Release to WH | |
| Warehousing | Pick list Print | |
| Warehousing | BOL | |
| Warehousing | COA | |
| Warehousing | Lables & If customer specific labels | |
| Warehousing | SDS | |
| Warehousing | Scan & Pick | |
| Warehousing | Put at SKID Station | |
| Warehousing | Packing at Skid stations | |
| Warehousing | Process at SKID by scanning | |
| Warehousing | BOL, Skid Labels and Pack list | |
| Warehousing | Put at Staging | |
| Warehousing | Pick SKID | |
| Warehousing | Put at Bay door | |
| Warehousing | Load on Truck | |
| Warehousing | Confirm Shipment | |
| Warehousing | Packing Slip | |
| Warehousing | Print Packing list | |
| Finance | Sales Invoice | |

| Department | Scenario 2: EW UAT Normal Production and Purchase of RM | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation for **Pack item** with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Planning | Run MRP for planned purchased order and planned batch orders **(pack item and bulk item)** | |
| Procurement | Planned Purchase Order for RM-First Approved then Firm | |
| Planning | Planned Batch order for pack and bulk Firm by Planning | |
| Procurement | Purchase Trade Agreement | |
| Procurement | PO confirmation & Email | |
| Procurement | Print PO | |
| Warehousing | Receving through receive material detail form | |
| Quality | Quality check in I-pad and QC approved | |
| Quality | QA approve process | |
| Procurement | Auto product receipt done once QA is done | |
| Finance | Check GL Impact for product receipt | |
| Warehousing | Lables: LP label, Retain, Barcode, Product | |
| Warehousing | Put Away full LP | |
| AP Team | Purchase Invoice | |
| Finance | Check GL Impact on purchase invoice | |
| Finance | Process Payment-Wire | |
| Finance | Check GL Impact | |
| Planning | Check Gannt Chart and capacity booked on resources and production schedule | |
| Planning | **Production orders will be released** | |
| Warehousing | Pick and put RM to Staging location | |

| Department | Scenario 4: SO, Production with tolling | Status |
|---|---|---|
| Sales | Create Sales Agreement | |
| Sales | Domestic sales order creation with sales agreements & Completion | |
| Sales | Print Order acknowledgement | |
| Planning | Run MRP for planned batch order and planned transfer order to Vendor warehouse | |
| Planning | Firm Planned batch order so tolling service PO will get created automatically for 2 vendors, also firm PTO to vendor warehouse | |
| Procurement | Purchase Trade Agreement for service item | |
| Procurement | PO confirmation & Email | |
| Procurement | Print PO | |
| Warehousing | Ship the material to Vendor warehouse for tolling | |
| Warehousing | Receive the TO just to complete process | |
| Procurement | Do Product Receipt of Service PO | |
| Finance | Check GL Impact for product receipt | |
| AP Team | Purchase Invoice | |
| Finance | Check GL Impact on purchase invoice | |
| Finance | Process Payment-Wire | |
| Finance | Check GL Impact | |
| Production | Production Order Start | |
| Production | Route card auto posted and pick list post | |
| Production | RAF of FG | |
| Quality | FG Quality Check | |
| Quality | Retain Bin Sample Lable Print | |
| Finance | Check GL Impact for production order | |
| Finance | End production order and check GL impact | |

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| ID | Title | Status | Issue on discussion |
|---|---|---|---|
| 3536 | Statement Template | | |
| 3537 | Template Rules | | |
| 3538 | Statement Run Schedule | | Member to exclude |
| 3539 | Automated Statement Live Run | | Member to exclude |
| 3540 | Statement Generation Internal Notifications | | |
| 3541 | Generated Statement View | | |
| 3542 | View Statement Generation Errors | | |
| 3543 | Re-Run Errored Statements | | |
| 3548 | Download Statement | | |

The traceability matrix links user stories to corresponding test scripts and execution logs, ensuring end-to-end coverage and validation of all functional requirements.

3536 Statement Template

Ushintsho\Ushintsho Stage 2\Generate Electronic Statement

| | | | |
|---|---|---|---|
| Use Case Name: | Update Statement template | Process Reference (SOW document) | Generate Electronic Statement |
| End Objective: | Statement Template defined, updated with applicable information | | |
| User/Actor: | Finance team member | | |
| Trigger | Monthly statement run date for member accounts with balance(Debit or Credit balance) | | |
| Frequency of Use: | Frequently | | |

Precondition :

Monthly statement run due date and members accounts with balance

| Step | User Actions | System Actions |
|---|---|---|
| 1 | The user selects an option to update the email template for the statement generation | The system displays the existing email template |
| 2 | The user captures applicable information to update the email template with | The system saves the information captured and update the statement template |

Post conditions

*"What is true of the system when the flow of activities finishes"*

Statement email template updated with applicable information specific to the circumstance in the year, that the statement is sent out to the members.

Business/System Rules

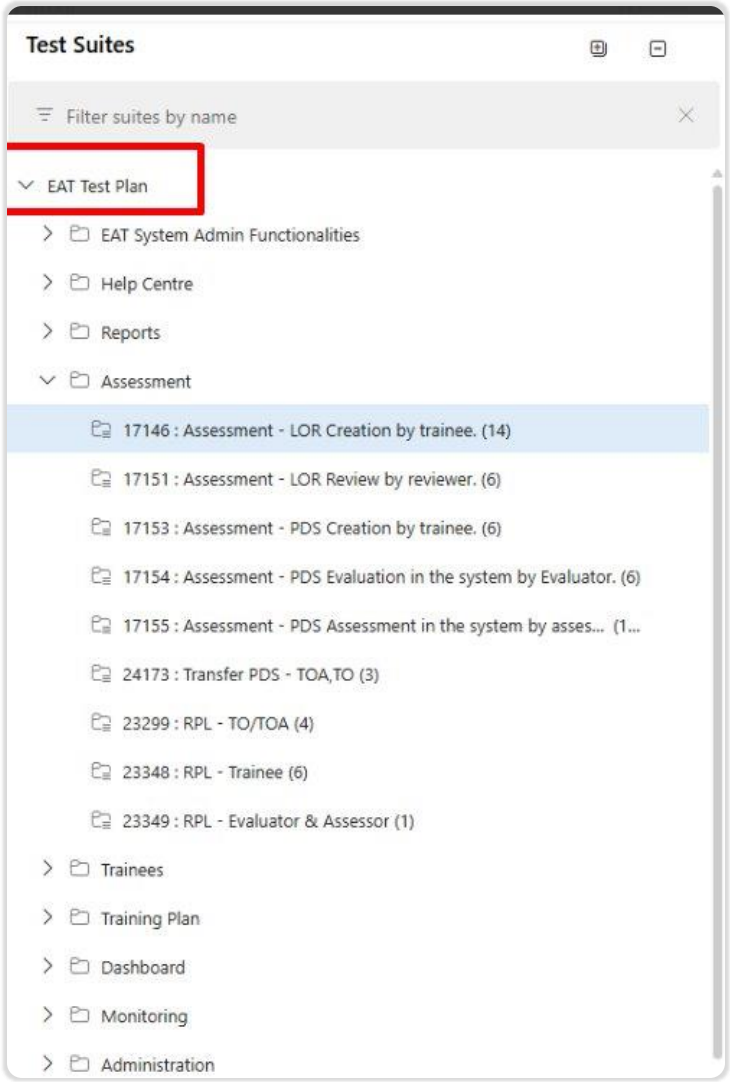
1. The user(Finance team member with admin rights: Natasa Zacevic and Fadzai Bhunu) update the email template. All other users should ONLY have viewing rights
2. The user (Finance team member with admin rights: Natasa Zacevic and Fadzai Bhunu) must be able to add/update/Overwrite any of the information in the email template

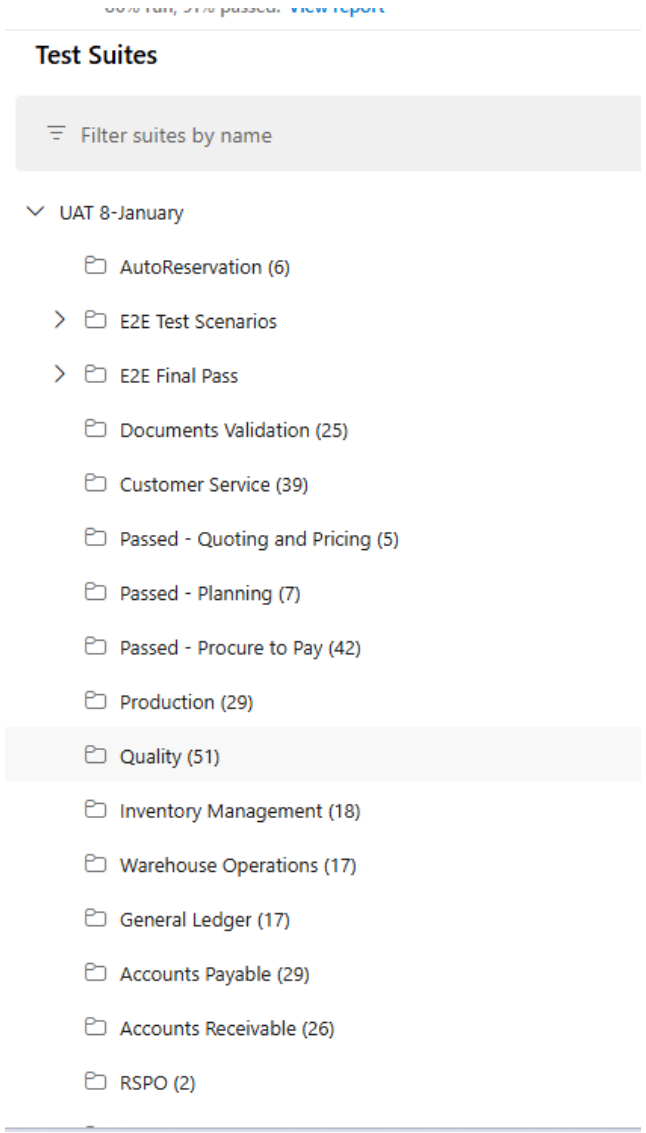
Other Notes (Assumptions, Issues,)

| | | | |
|---|---|---|---|
| **Use Case Name:** | Schedule Statement Run | **Process Reference (SOW document)** | Generate Electronic Statement |
| **End Objective:** | Scheduled automated statement generation and dispatch, so that the statements can be made available to the members at the predefined intervals | | |
| **User/Actor:** | Finance team member | | |
| **Trigger** | Schedule around the 20th of the month for the previous month, with ability to change dates | | |
| **Frequency of Use:** | Frequently | | |
| **Precondition :** | | | |

| Step | User Actions | System Actions |
|---|---|---|
| 1 | The user selects the option to capture the statement run and its schedule information | The system displays the page for capturing the information |
| | The user selects the option to provide the following information for the statement run and its schedule: | The system saves the information |
| 2 | The user selects the option to provide the following information for the statement run and its schedule:<br>Name<br>Run type<br>Start Date<br>End Date<br>Schedule Run<br>Member type<br>Email Template<br>Subject | The system saves the information |
| 3 | | System sends notifications to only the user that created the schedule at the end of statement run. |

› We create detailed test plans with different scope, timelines, and risks. Azure Boards centralizes tasks, ensuring transparency and team alignment.



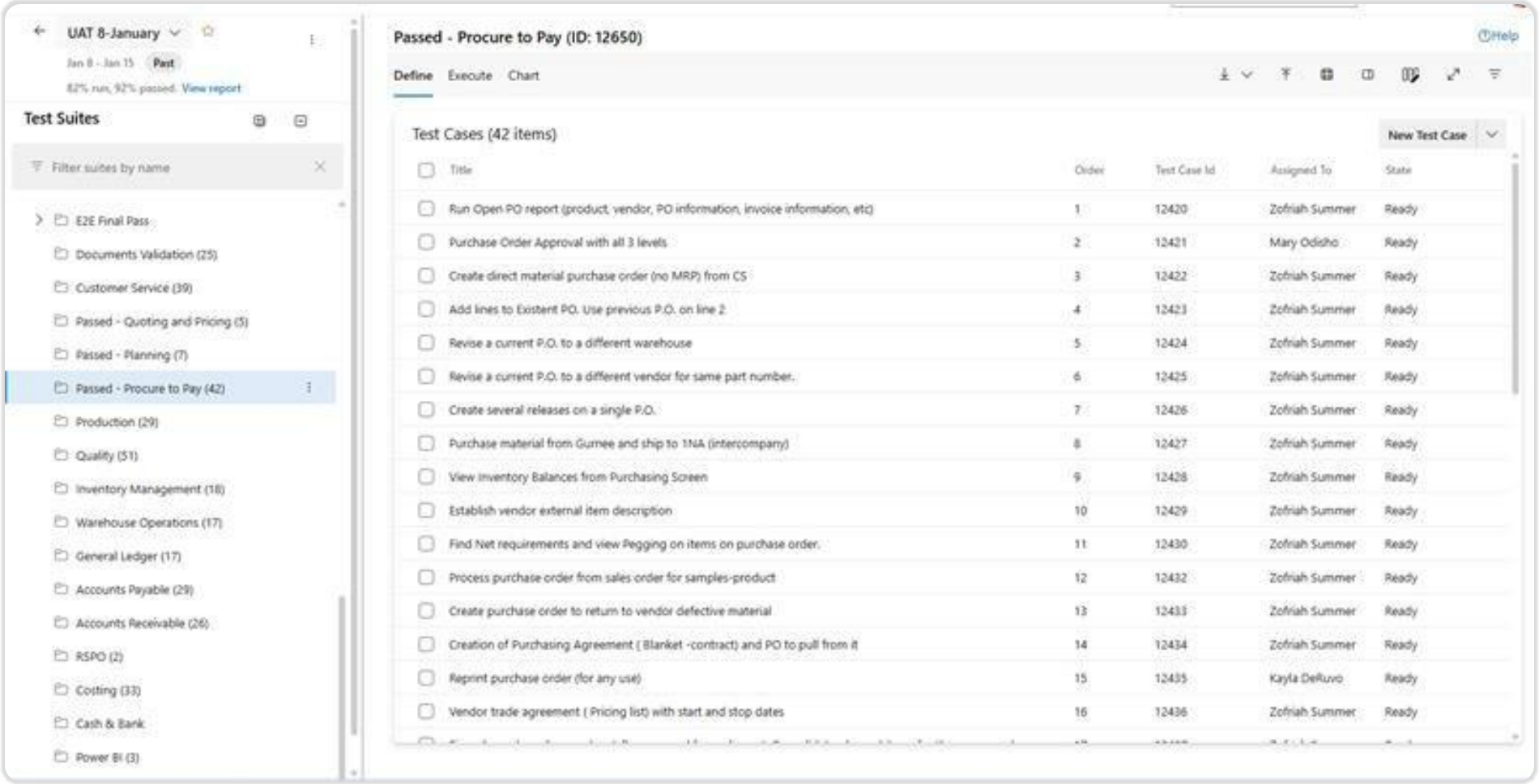
# Test Scenario with Test Cases



› Define test scenarios based on real business processes.

› Develop clear, step-by-step test cases for each scenario and user roles.

› Ensure each step includes input data, expected outcomes, and validation points.



| | | |
|---|---|---|
| 1. | **Preconditions:**<br>1. User should have the valid credential of SAICA.<br>2. PDS must be rejected by Trainee.<br>3. PDS reassigned to the different assessor.<br><br>**User Actor: Evaluator** | |
| 2. | User logged into SAICA Portal with Evaluator credential. | User should be successfully log in and be redirected to the dashboard. |
| 3. | User selects TCMS and then EAT button. | User should be redirect on EAT Dashboard. |
| 4. | Click on 'Assessment' button present on side panel menu. | User should be redirect to "Assessment Instruments" page |
| 5. | Click on 'Professional Development Summaries' tab. | It should be redirect to the 'Professional Development Summaries' tab and be displayed the PDS. |
| 6. | Click on the PDS whose status is 'Action Required'. | It should be redirect to the PDS page with the following 6 tabs:<br>1. Feeback summary<br>2. Academic record<br>3. Technical experience<br>4. Proficiency in PVAA's<br>5. Development plan<br>6. Conclude |
| 7. | Click on 'Proficiency in PVAA's'. | System should be redirect to the 'Proficiency in PVAA's' tab and display the learning outcomes with |

Parameter values

## Quality Assurance Phase

Milestone and Deliverable Progress towards Exit Criteria

| Scope/Sched Sta... |
|---|
| 1 |
| Work items |

### Get to Green

- No action required

### CRP 1

Exit Criteria

All User Stories showcased and ready for QA Testing.

| CRP 1 Ready | In Progress CRP 1 | Blocked CRP 1 | Completed CRP 1 |
|---|---|---|---|
| 1 | 0 | 0 | 0 |
| Work items | Work items | Work items | Work items |

### QA Testing

Exit Criteria

All User Stories Tested, Test Cases Created, Test Plan Prepared, and ready for User Acceptance Testing.

| QA Ready | In Progress QA | Blocked QA | Completed QA |
|---|---|---|---|
| 1 | 0 | 0 | 0 |
| Work items | Work items | Work items | Work items |

### Epics, Features and User Stories

Exit Criteria

All Epics, Features and User Stories ready for User Acceptance Testing.

| All Epics Feature... | In Progress Epics... | Blocked Epics Fe... | Completed Epics... |
|---|---|---|---|
| 29 | 0 | 0 | 0 |
| Work items | Work items | Work items | Work items |

Defines the scope of testing, risks, and ownership across modules, ensuring every test cycle has clear objectives, accountable owners, and timelines.

| | | | | | | | | | Tuesday | Wednesday | Thursday | Friday | Monday | Tuesday | Wednesday |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | W24 | W24 | W24 | W24 | W25 | W25 | W25 |
| | **Scenario 11/6** | | | | | | | | 11-Jun | 12-Jun | 13-Jun | 14-Jun | 17-Jun | 18-Jun | 19-Jun |
| | | | | | | | | | Gerard | Gerard | Noud | Geurt | Noud | Noud | Geurt |
| | Test Suite | Total Cas | Test Case | Title | Prioit | State | HSO Suppo | Total Hou | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | Day 7 |
| 8 | FIN070 Purchase Invoice Co | 7 | | | | | Gerard | 4 | | | | | | | |
| | | | 748 | FIN070 FT.10 Manually import Invoice record into D365 | 1 | System test ready | | | x | | | | | | |
| | | | 1019 | FIN070 FT.32 Emails for approval | 1 | System test ready | | | x | | | | | | |
| | | | 357 | FIN070 FT.03 Complete invoice information and submit | 1 | System test ready | | | x | | | | | | |
| | | | 366 | FIN070 FT.06 Post approved invoice | 1 | System test ready | | | x | | | | | | |
| | | | 367 | FIN070 FT.07 Process credit note | 1 | System test ready | | | x | | | | | | |
| | | | 752 | FIN070 FT.11 Invoice can be reassigned | 1 | System test ready | | | x | | | | | | |
| | | | 383 | FIN070 FT.13 Run AP revaluation procedure | 1 | System test ready | | | | x | | | | | |
| 9 | FIN080 Vendor Payments (ID | 5 | | | | | Gerard | 2 | | | | | | | |
| | | | 368 | FIN080 FT.01 Create payment proposal SEPA | 1 | System test ready | | | | x | | | | | |
| | | | 371 | FIN080 FT.02 Create payment proposal + payment non-SEPA | 1 | System test ready | | | | x | | | | | |
| | | | 372 | FIN080 FT.03 Process payment proposal payment journal - SEPA | 1 | System test ready | | | | x | | | | | |
| | | | 751 | FIN080 FT.06 Manual settlement | 1 | System test ready | | | | x | | | | | |
| | | | 873 | FIN080 FT.07 Request change for Vendor Payment Proposal | 1 | System test ready | | | | x | | | | | |
| | **Total Hours** | | | | | | | 6 | 6 | 6 | 6 | 4 | 4 | 4 | 4 |
| | **Total Cases** | 12 | | | | | | | 6 | 6 | 0 | 0 | 0 | 0 | 0 |
| | Minutes/case | | | | | | | | 60 mins/case | 60 mins/case | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| | *Check* | | | | | | | | *0* | *0* | *#DIV/0!* | *#DIV/0!* | *#DIV/0!* | *#DIV/0!* | *#DIV/0!* |

*Captures detailed test execution progress, showing who performed the test, when it was done, the outcome, and any follow-up actions required*

| | | | | | | | | | Tuesday | Wednesday | Thursday | Friday | Monday | Tuesday | Wednesday |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | W24 | W24 | W24 | W24 | W25 | W25 | W25 |
| | Scenario 11/6 | | | | | | | | 11-Jun | 12-Jun | 13-Jun | 14-Jun | 17-Jun | 18-Jun | 19-Jun |
| | | | | | | | | | Gerard | Gerard | Noud | Geurt | Noud | Noud | Geurt |
| | Test Suite | Total Cas | Test Cas | Title | Priorit | State | HSO Suppo | Total Ho | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | Day 7 |
| 1 | FIN020 General Ledger (ID: 1 | 6 | | | | | Gerard | 4 | | | | | | | |
| | | | 774 | FIN020 FT.13 Create and Process General Ledger Journal | 1 | System test ready | | | | x | | | | | |
| | | | 775 | FIN020 FT.14 Process General Ledger Journal Lines as a reversing jour | 1 | System test ready | | | | x | | | | | |
| | | | 376 | FIN020 FT.06 Create accruals | 1 | On hold | | | | x | | | | | |
| | | | 377 | FIN020 FT.07 Create periodic transactions | 1 | Closed | | | | x | | | | | |
| | | | 381 | FIN020 FT.11 Modify & import currency rates | 1 | System test closed | | | | x | | | | | |
| | | | 776 | FIN020 FT.15 Reverse a Transaction - only use this option for journals | 1 | System test ready | | | | x | | | | | |
| 3 | SLS010 Customer Manageme | 4 | | | | | Noud | 2 | | | | | | | |
| | | | 316 | SLS010 FT.01 Create new customer | 1 | System test ready | | | | | | | | x | |
| | | | 317 | SLS010 FT.02 Modify existing customer | 1 | System test ready | | | | | | | | x | |
| | | | 328 | SLS010 FT.06 Make manual GL journal posting for bad debt | 1 | System test ready | | | | | | | | x | |
| | | | 384 | SLS010 FT.10 Run AR revaluation procedure | 1 | System test ready | | | | | | | | x | |
| 4 | FIN050 Free Text Invoicing (ID | 4 | | | | | Noud | 4 | | | | | | | |
| | | | 319 | FIN050 FT.01 Create free text invoice with rejection | 1 | System test ready | | | | | | | x | | |
| | | | 755 | FIN050 FT.02 Raise Free Text Invoice | 1 | System test ready | | | | | | | x | | |
| | | | 756 | FIN050 FT.03 Raise Free Text Credit Note | 1 | System test ready | | | | | | | x | | |
| | | | 759 | FIN050 FT.05 Invoice can be reassigned | 1 | System test ready | | | | | | | x | | |
| 5 | FIN060 Customer Payments ( | 2 | | | | | Noud | 2 | | | | | | | |
| | | | 322 | FIN060 FT.01 Create payment journal without SEPA DD | 1 | On Hold | | | | | | | | x | |
| | | | 323 | FIN060 FT.02 Create payment journal for Customer with "Pay when P | 1 | On Hold | | | | | | | | x | |

*Maps out business process scenarios, testers, and outcomes to ensure that UAT reflects real-world "day-in-the-life" validation.*

| Sr. No | Scenarios |
|---|---|
| 1 | SO and just Ship already existing stock |
| 2 | SO, production of FG and Purchase of RM |
| 3 | SO, production of Curoxyl |
| 4 | SO, Production with tolling |
| 5 | SO, Production of MR bulk |
| 6 | SO, Production in Shots |
| 7 | SO ship from Crane/FF and transfer from ENG |

# Test Case Id 13263 – Jeen Production.

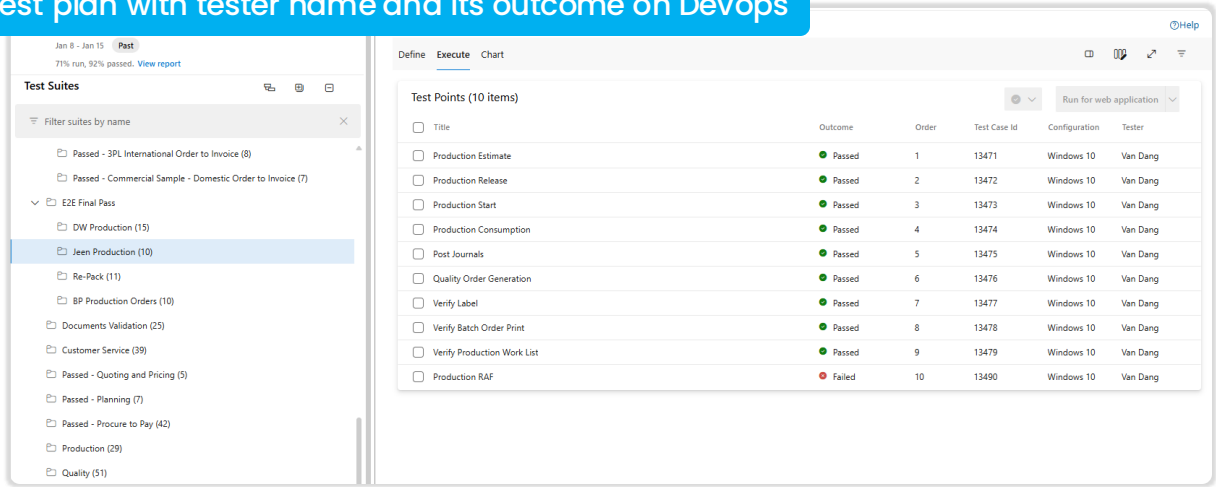


## Jeen production test plan prepared in excel

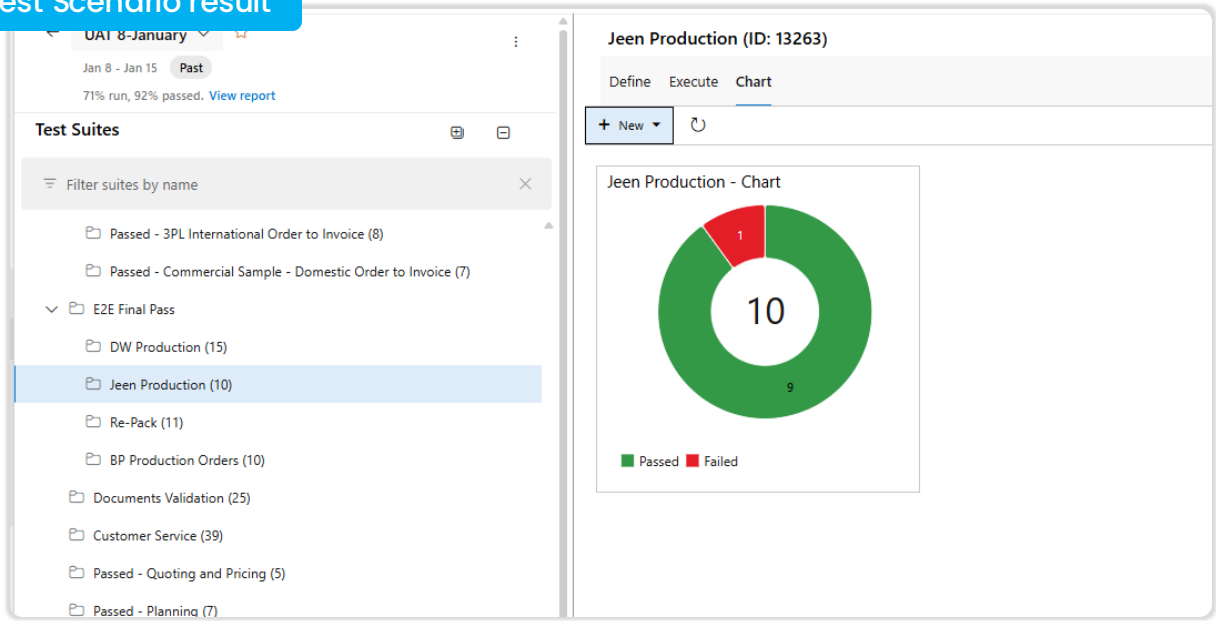
| Department | Scenario 1: Jeen Production | Status |
|---|---|---|
| Production | Production Estimate | |
| Production | Production Release | |
| Production | Production Start | |
| Production | Production Consumption | |
| Production | Post Journals | |
| Quality | Quality Order Generation | |
| Production | Verify Label | |
| Production | Verify Batch Order Print | |
| Production | Verify Production Work List | |
| Production | Production RAF | |

*Summarizes UAT progress by consolidating executed cases, pass/fail ratios, and pending validations, giving stakeholders a readiness view.*

## Test plan with tester name and its outcome on Devops




## Test Scenario result



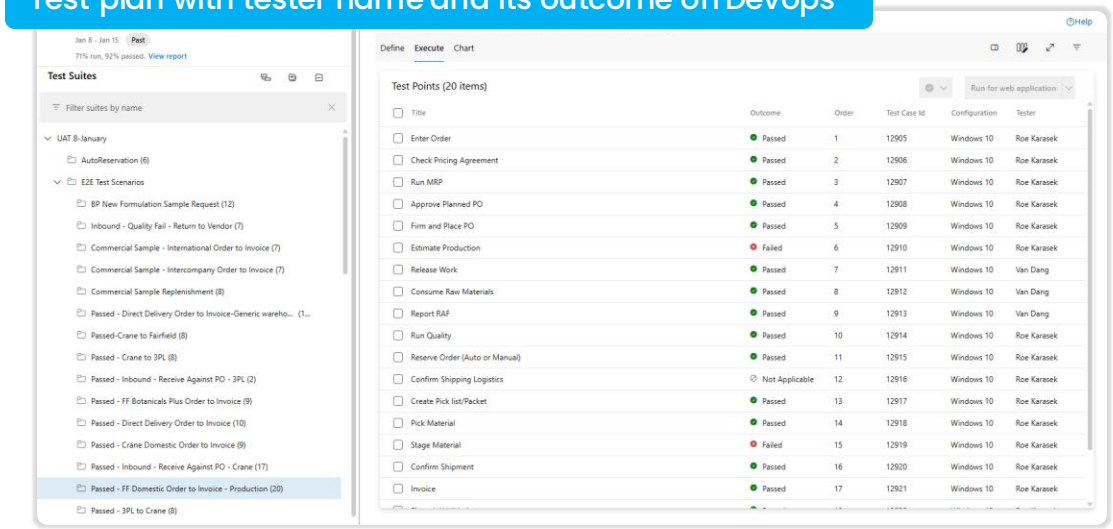
# Test Case Id 12902 – FF Domestic Order to Invoice.



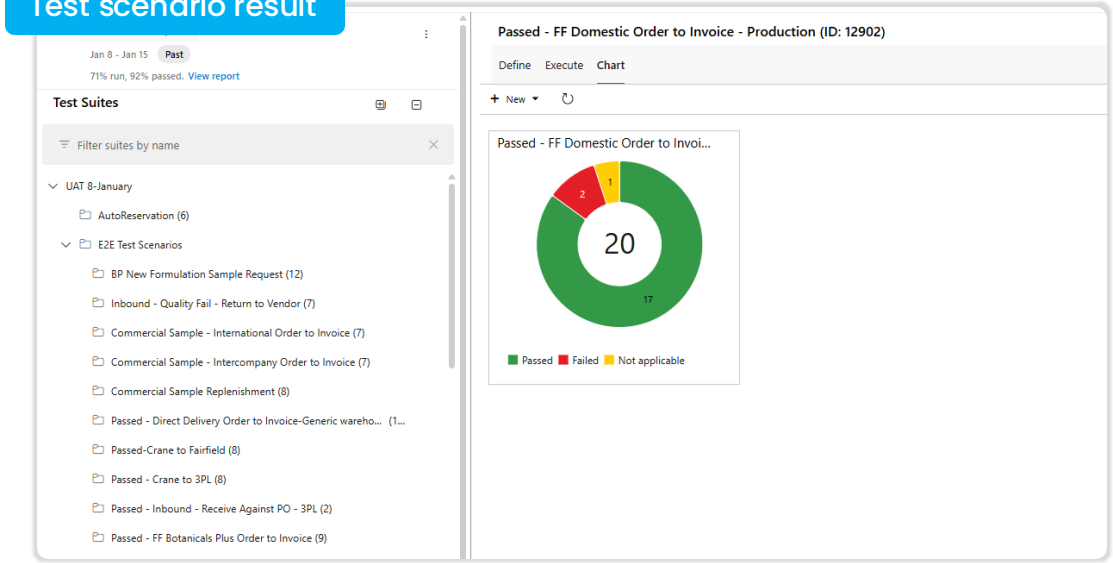
## FF Domestic order to invoice test plan prepared in excel

| Department | Scenario 1: FF Domestic Order to invoice | Status |
|---|---|---|
| Sales | Enter Order | |
| Slaes | Check Pricing Agreement | |
| Planning | Run MRP | |
| Planning | Approve Planned PO | |
| Planning | Firm and Place PO | |
| Production | Estimate Production | |
| Warehouse | Release Work | |
| Production | Consume Raw Materials | |
| Production | Report RAF | |
| Production | Run Quality | |
| Sales | Reserve Order (Auto or Manual) | |
| Sales | Confirm Shipping Logistics | |
| Warehouse | Create Pick list/Packet | |
| Warehouse | Pick Material | |
| Warehouse | Stage Material | |
| Warehouse | Confirm Shipment | |
| Finance | Invoice | |
| Finance | Financial Validation | |

## Test plan with tester name and its outcome on Devops




## Test scenario result



# Overall UAT Progress Report.



*Summarizes UAT progress by consolidating executed cases, pass/fail ratios, and pending validations, giving stakeholders a readiness view.*

## Overall Progress Report of UAT test

UAT 8-January | Test Suites | Outcome | Configuration | Tester | Priority | Assigned To

### Summary

1
Test plans

722
Test points

522 (522 / 722)
Test points run

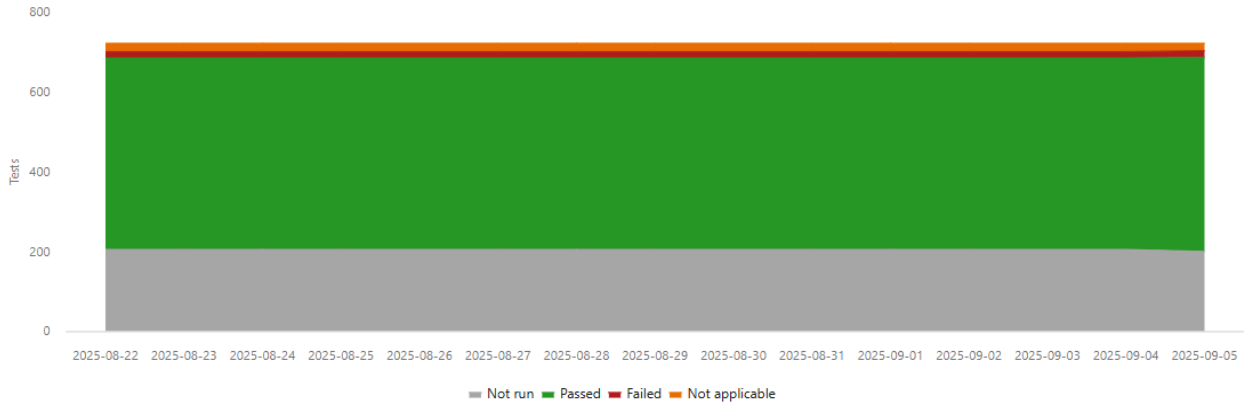
72% Run

93% (486 / 522)
Pass rate

486 Passed
17 Failed
19 Not applicable

### Outcome trend

Last 14 Days



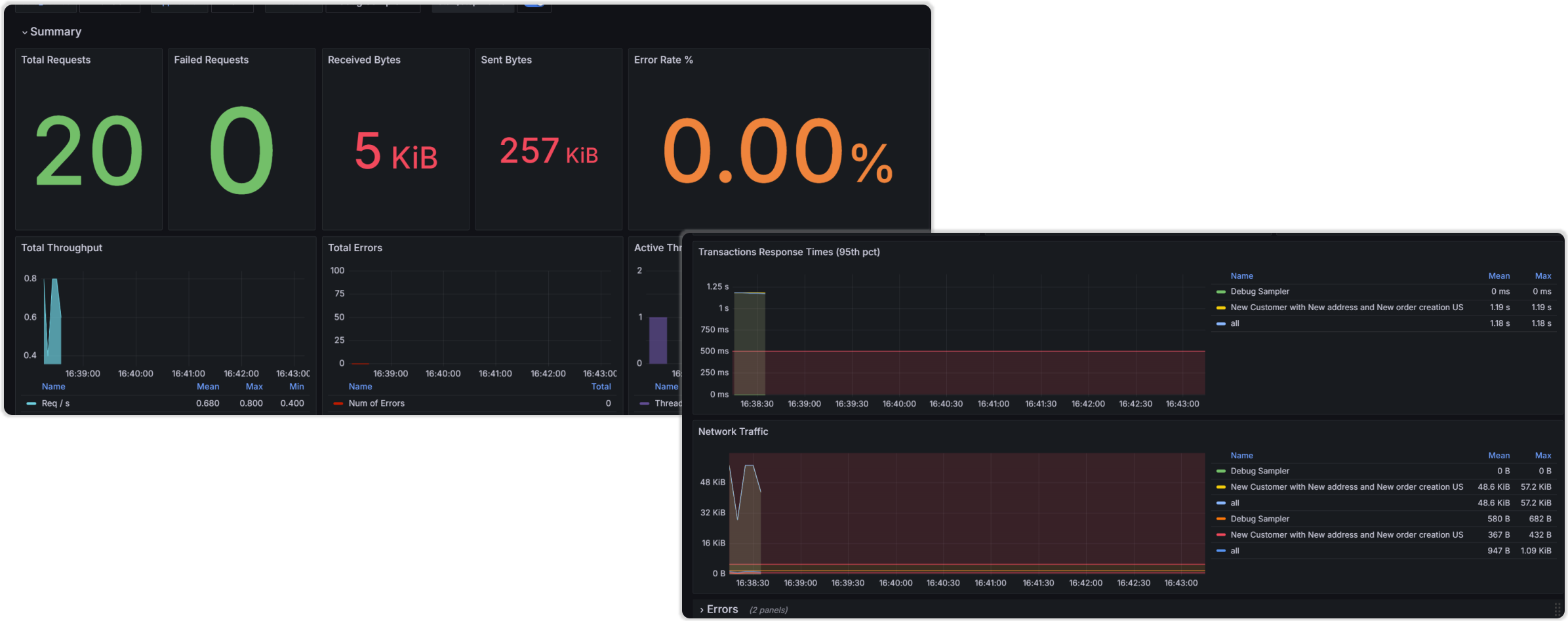

### Details

| Test plan name | Test points | Run % ↓ | Passed % | Failed % | Not run count |
|---|---|---|---|---|---|
| UAT 8-January | 722 | 72 | 93 | 3 | 200 |

*Visualizes performance under simulated loads, measuring system throughput, response times, and error rates to confirm scalability for real-world use.*

## Test Execution Dashboard with Pass/Fail ratios

*Provides a real-time view of test execution, showing pass/fail rates across scenarios, enabling quick decision-making during UAT cycles.*



## Test Execution Dashboard with Pass/Fail ratios

*Provides a real-time view of test execution, showing pass/fail rates across scenarios, enabling quick decision-making during UAT cycles.*

DynaTech | Systems

## User Level Security Roles

| Owner | Core Process | Step Id | Module | Accounting | Accounts Payable - Entry | Accounts Payable - Payments | Inventory | Accounts Receivable | Banking |
|---|---|---|---|---|---|---|---|---|---|
| | Employee | 0 | | | | | | | |
| Ops | Assign/Select Trucker | 1 | | Read | Read | Read | Read | Read | Block |
| Ops | Assign/Select Warehouse | 2 | | Read | Read | Read | Read | Read | Block |
| Ops | Enter Sales Order | 3 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate Sales acknowledgement | 4 | | Read | Read | Read | ad | Read | Block |
| Ops | Send SO acknowledgement | 5 | | Read | Read | Read | Read | Read | Block |
| Ops | Enter Mill PO | 6 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate deal sheet | 7 | | Read | Read | Read | Read | Read | Block |
| Ops | Approve deal | 8 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate Mill PO document | 9 | | Read | Read | Read | Read | Read | Block |
| Ops | Send Mill PO (optional) | 10 | | Read | Read | Read | Read | Read | Block |
| Ops | Confirm Mill PO | 11 | | Read | Read | Read | Read | Read | Block |
| Ops | Prepay PO. (Before receipt of material ) | 12 | | Read | Read | Read | Read | Read | Block |
| Ops | Register mill upcoming inventory | 14 | | Read | Read | Read | Read | Read | Block |
| Ops | Product receipt from Mill | 15 | | Read | Read | Read | Read | Read | Block |
| Ops | Transfer Order | 16 | | Read | Read | Read | Read | Read | Block |
| Ops | Enter Processing PO | 17 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate Processing PO document | 18 | | Read | Read | Read | Read | Read | Block |
| Ops | Review Production Order | 19 | | Read | Read | Read | Read | Read | Block |
| Ops | Send Processing PO | 20 | | Read | Read | Read | Read | Read | Block |
| Ops | Confirm Processing PO | 21 | | Read | Read | Read | Read | Read | Block |
| Ops | Pick inventory to be processed | 22 | | Read | Read | Read | Read | Read | Block |
| Ops | Register processed inventory | 23 | | Read | Read | Read | Read | Read | Block |
| Ops | Product receipt from Processor | 24 | | Read | Read | Read | Read | Read | Block |
| Fin | Processing cost transfer to inventory | 25 | Inventory | Read | Read | Read | Read | Read | Block |
| Ops | Enter Transfer Order (Processor) | 26 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate truck release form | 27 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate storage release form | 28 | | Read | Read | Read | Read | Read | Block |
| Ops | Generate notification of shipping | 29 | | Read | Read | Read | Read | Read | Block |
| Fin | Invoice the PO Material | 30 | Accounts Payable | Edit | Edit | Read | Read | Block | Block |

| Step Id | Name of Profile |
|---|---|
| User cannot see data or screen | Block |
| User can see screen or data but cannot print or edit | Read |
| User can see screen or data and print but cannot edit | Read and Print |
| User can Create, Edit and Delete Orders | Edit |
| User can approve a document (i.e. Purchase Order, Deal Sheet) | Approve |

## Definition

- Data Migration is the structured process of transferring data from legacy systems into Dynamics 365. Master Data readiness ensures all business-critical records are accurate, standardized, and approved before Go-Live.

## Approach

- Multiple migration cycles: Mock → UAT → Final → Production.
- Cleansing, mapping, and validation of Customers, Vendors, Products, and Finance data.
- Business-driven verification and reconciliation before cutover.

## Governance

- Data Migration Register ensures full entity coverage.
- Execution Tracker monitors extraction, transformation, and loading.
- Master Data Checklist guarantees quality across entities.

| Functions | Module | Data Category | Master | Migration Approach Tech Manual Import \| SSIS | Ready for Pre-Prod ? | Record Count **Increasing periodically | in Million | Template Available | Record Tenure |
|---|---|---|---|---|---|---|---|---|---|
| Finance | Accounts Payable | Setup | 1099 fields with | Configuration | | N.A | 0.0 M | No | All records |
| Finance | General Ledger | Setup | Account Structure & | Configuration | | N.A | 0.0 M | No | All records |
| Finance | General Ledger | Setup | Accrual schemes | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Accounts Payable | Setup | Aging period | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Accounts Receivables | Setup | Aging period | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Accounts Payable | Master - A | AP Opening Balances | Manual Import | | It will based Based on | It will based Based on | Yes | Open balances as of |
| Finance | Accounts Payable | Setup | AP Parameters | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Accounts Receivables | Master - A | AR Opening Balances | Manual Import | | It will based Based on | It will based Based on | Yes | Open balances as of |
| Finance | Accounts Receivables | Setup | AR Parameters | Configuration | | N.A | 0.0 M | No | All records |
| Finance | General Ledger | Setup | Auto Account Set up | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Cash & Bank | Master - A | Bank Account master | Manual Import | | 22 | 0.0 M | Yes | All records |
| Finance | Cash & Bank | Master - A | Bank Opening balances | Manual Import | | It will based Based on | It will based Based on | Yes | Open balances as of |
| Finance | Cash & Bank | Setup | Bank statement | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Cash & Bank | Master - A | Bank Trans type & | Manual Import | | 24 | 0.0 M | Yes | All records |
| SCM | INVENTORY | Master - A | Bill Of Material | Manual | review required with Ti | <50000 | <50000 | y | fresh data |
| Finance | Budget | Setup | Budget Codes | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Budget | Setup | Budget Model | Configuration | | N.A | 0.0 M | No | All records |
| SCM | INVENTORY | Master - A | Course Media Type | Manual | yes | <10 | <10 | No | fresh data |
| Finance | Accounts Receivables | Master - A | Credit card vendors | Manual Import | | 6 | 0.0 M | No | All records |
| Finance | General Ledger | Master - A | Currency Code Set up | Manual Import | | 10 | 0.0 M | Yes | All records |
| Finance | Accounts Receivables | Master - A | Customer Cash discount | Manual Import | | 12 | 0.0 M | Yes | All records |
| Contact Centre | Customer Master | Master - B | Customer Contacts | SSIS | Yes | 6,413,745 | 9.1 M | Y | All Records |
| Finance | Accounts Receivables | Setup | Customer Group | Configuration | | 6 | 0.0 M | Yes | All records |
| Contact Centre | Customer Master | Master - B | Customer Opt-in | N/A | N/A | N/A | N/A | Y | All Records |
| Finance | Accounts Receivables | Setup | Customer Posting | Configuration | | 1 | 0.0 M | No | All records |
| Customer Service | Service Terms | Master - A | Customer Service Calen | Manual | No | 3 | 0.0 M | Y | All Records |
| Contact Centre | Customer Master | Master - B | Customers | SSIS | Yes | 3,039,900 | 4.5 M | Y | All Records |
| Finance | General Ledger | Setup | Date Intervals | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Fixed Assets | Setup | Dep Profile | Configuration | | N.A | 0.0 M | No | All records |
| Finance | General Ledger | Setup | Dimension | Configuration | | N.A | 0.0 M | No | All records |
| Finance | Budget | Setup | Dimensions for | Configuration | | N.A | 0.0 M | No | All records |
| Customer Service | Email | Master - A | Email Templates - CS | Manual | Yes | 100 | 0.0 M | Y | All Records |
| Customer Service | Email | Master - A | Email Templates - Wor | Manual | Yes | 100 | 0.0 M | Y | All Records |
| Finance | General Ledger | Setup | Exchange rate types | Configuration | | N.A | 0.0 M | No | All records |

# Data Migration Execution Tracker

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| Sr. No | Master | DT Proposed Filters | TTC Notes | Apporach | JIRA | Owner | Status | Data Location - Source | Data Location - Destination | DT POC | Migration Performed by |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Customers | Customers without orders | BrackenJ: Include customers where custTable.email has value regardless if they have orders<br><br>BrackenJ: please update phone and | SQL -> Gateway -> Target env. | DAX-834 | Contact Center | Completed | V_Customers | CE Entity - Account | Sandeep Rathod | Vikas Garg |
| 2 | Customer Contacts | All Data from the output of Customers | | SQL -> Gateway -> Target env. | DAX-835 | Contact Center | Completed | V_Customer_Contacts | CE Entity - Address | Sandeep Rathod | Vikas Garg |
| 3 | Hot Alert | We can exclude Closed Notes Only Included alerts where customers are being imported | Agreed | SQL -> Gateway -> Target env. | DAX-836 | Contact Center | Completed | V_Hot_Alert | CE Entity - Hot Alerts (ttc_hot_alert) | Sandeep Rathod | Vikas Garg |
| 4 | Hot Alert Notes | Transfer all the data | Agreed, see note on sheet | SQL -> Gateway -> Target env. | DAX-837 | Contact Center | Completed | V_Hot_Alert_Notes | CE Entity - Hot Alert Notes (ttc_hot_alert_note) | Sandeep Rathod | Vikas Garg |
| 9 | Order Credit | Transfer all the data. Except where Item Id is blank and ORIGSALESID exists in sales_order | BrackenJ: select where Item Id is blank | SQL -> Gateway -> Target env. | DAX-841 | Contact Center | Completed | V_Order_Credit | CE Entity - Order credits (ttc_order_credit) | Sandeep Rathod | Vikas Garg - CE<br>Narsinh Prajapati - Azure SQL |
| 10 | Price Match | Transfer all the data. Except where Item Id is blank | This is the same as Order Credit but it has Item Id and the selection is where the itemId is not blank | SQL -> Gateway -> Target env. | DAX-842 | Contact Center | Completed | V_Price_Match | CE Entity - Price match (ttc_price_match) | Sandeep Rathod | Vikas Garg - CE<br>Narsinh Prajapati - Azure SQL |
| 11 | Gift Certificates | We can exclude Void and Redeemed GC over 1 year | Need some followup on this, the GC numbers are encrypted and I the opening balances look off | SQL -> Gateway -> Target env. | DAX-843 | Contact Center | Completed | V_Gift_Certificate | CE Entity - Gift Certificate (ttc_gift_certificate) | Sandeep Rathod | Vikas Garg |
| | Payment | Transfer payment entries of all the orders that we will migrate | BrackenJ: Waiting for DT to update the D365 field names. | | DAX-883 | Contact Center | Completed | V_Payment | CE Entity - Payment (ttc_payment) | Sandeep Rathod | Vikas Garg - CE<br>Narsinh Prajapati - Azure SQL |
| | Manage Cards | | | | DAX-884 | Contact Center | Completed | V_Manage_Cards | CE Entity - Credit Card (ttc_manage_card) | Sandeep Rathod | Vikas Garg |

# Data Mapping – Customer's Address

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| Table | Source Field name | D365 Field Name - Address entity | Comment |
|---|---|---|---|
| CustTable | Customer Account | accountnumber | For relation with account |
| Address | Name | name | |
| Address | JSSTREET1 | line1 | |
| Address | JSSTREET2 | line2 | |
| Address | ZIPCODE | postalcode | |
| Address | City | city | |
| Address | State | stateorprovince | |
| Address | County | county | |
| Address | COUNTRYREGIONID | country | |
| Address | JSISPOBOX | ttc_address_type_po_box | |
| Address | Type | ttc_address_type | |
| Address | email | ttc_email | |
| Address | Phone | ttc_telephone | |
| Address | CELLULARPHONE | ttc_mobilenumber | |
| DirPartyAddressRelationship | SHARED | ttc_public | Field Shared |
| DirPartyAddressRelationship | ISPRIMARY | msdyn_isprimary | |
| DirPartyAddressRelationship | JSDEFAULTDELIVERY | default_delivery | |
| Address | TTCCORRELATIONID | ttc_correlation_id | |
| Address | TTCFROMMERGEDFROMCUST | ttc_original_customer_account | |
| Address | jsFristName | ttc_firstname | |
| Address | JSMIDDLENAME | ttc_middle | |
| Address | jsLastName | ttc_lastname | |
| Address | JSNAMESUFFIX | ttc_suffix | |
| Address | CreatedDatatime | overriddencreatedon | |
| address | ModifiedDateTime | ModifiedOn | |
| | | Country | **Separate logic build in SSIS:** option set values set in SSIS package |
| | | Location ID | **Separate logic build in SSIS:** Generated on the fly through SSIS package for migrated addresses **Logic** - Account number + Incremental number |
| | | Address type | **Separate logic build in SSIS:** option set values set in SSIS package, where we did not receive any value, we kept "Other" |
| | | Default delivery and is primary | **Separate logic build in SSIS:** Either of must be 1, both cannot be 1 |

```
select ct.ACCOUNTNUM, --,
    a.TTCFROMMERGEDFROMCUST,
    a.email,
    a.TTCCORRELATIONID,
    par.ISPRIMARY,
    par.JSDEFAULTDELIVERY
    --a.RECID
 from CustTable ct
 join DIRPARTYTABLE dpt
  on ct.PARTYID = dpt.PARTYID
 join DirPartyAddressRelationship par
  on dpt.PARTYID = par.PARTYID
  and dpt.DATAAREAID = par.DATAAREAID
 join DIRPARTYADDRESSRELATIONSHI1066 parm
  on par.RECID = parm.PARTYADDRESSRELATIONSHIPRECID
  and par.DATAAREAID = parm.DATAAREAID
 join [ADDRESS] a
  on parm.ADDRESSRECID = a.RECID
  and parm.DATAAREAID = a.DATAAREAID
where 1=1
 and ct.ACCOUNTNUM = '50316514'
```

| Table | Source Field Name | D365 Field name - Order entity | Export Field (TTC use only) |
|---|---|---|---|
| SalesTable | SALESID | msdyn_salesordernumber | Order_Number |
| SalesTable | JSCHANNEL | ttc_channel | Channel |
| SalesTable | SalesStatus | ttc_detailed_status | Detailed_Status |
| SalesTable | SALESORIGINID | ttc_origin | Origin |
| SalesTable | CreatedBy | ownerid | Owner |
| SalesTable | MODIFIEDBY | modifiedby | Modified_By |
| SalesTable | MODIFIEDDATETIME | modifiedon | Modified_On |
| SalesTable | JSWEBSALESID | ttc_web_sales_id | Web_Sales_ID |
| SalesTable | SALESNAME | billto_name | Address_Name |
| CustTable | JSSTREET1 | billto_line1 | Bill_To_Street_1 |
| CustTable | City (Default delivery information) | billto_city | Bill_To_City |
| CustTable | State | billto_stateorprovince | Bill_To_State_Province |

| | | | |
|---|---|---|---|
| SalesTable | MODIFIEDDATETIME | modifiedon | Modified_On |
| SalesTable | JSWEBSALESID | ttc_web_sales_id | Web_Sales_ID |
| SalesTable | SALESNAME | billto_name | Address_Name |
| CustTable | JSSTREET1 | billto_line1 | Bill_To_Street_1 |
| CustTable | City (Default delivery information) | billto_city | Bill_To_City |
| CustTable | State | billto_stateorprovince | Bill_To_State_Province |
| CustTable | ZipCode | billto_postalcode | Bill_To_Zip_Code |
| CustTable | COUNTRYREGIONID | billto_country | Bill_To_Country_Region |
| SalesTable | CUSTACCOUNT | ttc_account_number | Account_Number |
| SalesTable | Phone | ttc_phone | Phone |
| CustTable | Email | emailaddress | Email |
| SalesTable | CUSTGROUP | ttc_customer_group | Customer_Group |
| SalesTable | TTCORDEREMAILOPTOUT | ttc_opt_out_email_for_order | Opt_Out_Email_For_Order |
| SalesTable | DELIVERYNAME | shipto_name | Delivery_Name |
| SalesTable | DELIVERYSTREET | shipto_line1 | Delivery_To_Street_1 |

DynaTech | Systems

| Table | Source Field Name | Source field Backend | D365 Field name - Gift certificate entity |
|---|---|---|---|
| TTCWEBGIFTCERTEXPORT | Gift Certificate | DAXSERIALNUMBER | ttc_gift_certificate |
| TTCWEBGIFTCERTEXPORT | Legacy GC Number | AVAYASERIALNUMBER | ttc_legacy_gc_number |
| jsGiftCert | Sales ID | | ttc_sales_id |
| jsGiftCert | Gift certificate type | | ttc_gift_certificatetype |
| jsGiftCert | Recipient's name | | ttc_recipients_name |
| jsGiftCert | Recipient e-mail | | ttc_recipients_email |
| TTCWEBGIFTCERTEXPORT | Original amount | ORIGINALAMOUNT | ttc_original_balance |
| TTCWEBGIFTCERTEXPORT | Available balance | AMOUNTREMAINING | ttc_available_balance |
| jsGiftCert | GC Status | | ttc_gift_certificate_status |
| jsGiftCert | Buyer's Name | BuyerName | ttc_buyers_name |
| SalesTable | Cust Account | CustAccount | ttc_account |
| jsGiftCert | ModifiedDateTime | ModifiedDateTime | ModifiedOn |
| jsGiftCert | CreatedDatatime | CreatedDatatime | overriddencreatedon |
| | | Gift certificate status | **Separate logic build in SSIS:** Option set |
| | | move to FO | **Separate logic build in SSIS:** false default |

| Module | Master Data | Entity | Excel File Name |
|---|---|---|---|
| Accounts payable | Vendors | VendVendorV2Entity | |
| Accounts payable | Vendor postal addresses | VendVendorPostalAddressEntity | V02 Vendor postal addresses |
| Accounts payable | Vendor contact | MCAVendorContactInfoEntity | V03 Vendor contacts |
| Accounts payable | Vendor bank accounts | VendVendorBankAccountEntity | V04 Vendor bank accounts |
| Accounts payable | Vendor groups | VendVendorGroupEntity | V99 Vendor groups |
| Accounts payable | Vendor payment method | VendorPaymentMethodEntity | V99 Vendor payment method |
| Accounts payable | Vendor charges group | | |
| Accounts receivable | Customer payment method | CustomerPaymentMethodEntity | C99 Customer payment method |
| Accounts receivable | Customer contact info | MCACustomerContactInfoEntity (entity doesn't e | C03 Custom contact info |
| Accounts receivable | Customer attachment | CustomerAttachmentsEntity | C04 Customer attachment |
| Accounts receivable | Primary Delivery adresses on customer master | | |
| Accounts receivable | Customer classification group | | |
| Accounts receivable | Customer employe master data | | |
| Cash & Bank | Bank Account | BankAccountEntity | BK99 Bank account |
| Cash & Bank | Bank Transaction | BankTransactionTypeEntity | BK99 Bank Transaction Type |
| Cash & Bank | Bank Master | | |
| Cash & Bank | Bank Groups | | |
| Cash & Bank | Petty cash with worker financial dimension | | |
| Cash & Bank | Transaction Types | | |
| Cash & Bank | Transaction Groups | | |
| Cost Management | Pending Item prices | InventItemPendingPriceV2Entity | COST01 Pending item prices V2 |
| General ledger | Chart Of Accounts | LedgerChartOfAccountsEntity | GL99 Chart of Accounts |
| General ledger | Financial Dimension | FinancialDimensionValueEntity | GL99 Financial Dimension values |
| General ledger | Fiscal Year | FiscalYearEntity | GL99 Fiscal Calendar |
| General ledger | Chart of Accounts finalization with code | | |
| General ledger | Realize Gain or Loss Accounts | | |

## Definition

- Cutover transitions Curacao's operations to Dynamics 365, ensuring systems, data, and people are ready.

## Approach

- Sequenced activities for Go-Live weekend.
- Mock cutovers and dry runs to validate readiness.

## Governance

- Formal Go/No-Go checkpoints.
- Steering Committee oversight.
- Weekly reporting ensures transparency.

Cutover Plan

| Activity | Task | Owner | Dependency | Duration in hours | Planned Start Date | Planned End Date | Status |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| **Prepare for Cutover** | | | | | | | |
| | Finalize cutover plan and checklists | DynaTech | | | 10-Oct | 14-Oct | 4-Completed |
| | Communicate plan to cutover team | DynaTech | | | 10-Oct | 15-Oct | 4-Completed |
| | Communicate cutover timeline to the organization | DynaTech | | | 10-Oct | 15-Oct | 4-Completed |
| | Communicate go-live timeline to customers and vendors as appropriate | DynaTech | | | 10-Oct | 15-Oct | 4-Completed |
| | Provide User Manuals & Documentation | DynaTech | | | 17-Oct | 24-Oct | 1-Started |
| | | | | | | | |
| **Environment Readiness** | | | | | | | |
| | Subscription Estimator for Production | DynaTech | | | 5-Oct | 7-Oct | 4-Completed |
| | Setup of Sandbox as Golden Environment | DynaTech | | | 5-Oct | 11-Oct | 4-Completed |
| | Setup Integration of Sandbox to CRM | DynaTech | | | 5-Oct | 18-Oct | 1-Started |
| | | | | | | | |
| **Deployment Activities** | | | | | | | |
| | Setup Config & Move Custom Codes into Golden | DynaTech | | | 10-Oct | 24-Oct | 3-Working on issues |
| | Go Live Checklist | DynaTech | | | 10-Oct | 15-Oct | 4-Completed |
| | Setup Custom Security Roles | DynaTech | | | 15-Oct | 24-Oct | 3-Working on issues |
| | User Creation in AD for Kuwait Go-Live | DynaTech | | | 15-Oct | 24-Oct | 4-Completed |
| | Deployment & Setup of Integration Touchpoints | DynaTech | | | 13-Oct | 24-Oct | 1-Started |
| | Release Candidate Finalization (Golden Env - AEFOSAT) | DynaTech | | | 14-Oct | 14-Oct | 4-Completed |
| | Setup LCS Administrator on Customer End | DynaTech | | | 12-Oct | 15-Oct | 4-Completed |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Master Data Uploads** | | DynaTech | | | | | |
| | Identify a Cutover Date - 25th Oct 2019 | DynaTech | | | 14-Oct | 14-Oct | 4-Completed |
| | Plan for Delta | DynaTech | | | 15-Oct | 15-Oct | 1-Started |
| | | | | | | | |
| | **Master Data Uploads in Golden** | DynaTech | | | | | |
| | Customer Master | DynaTech | | | 25-Oct | 31-Oct | 3-Working on issues |
| | Vendor Master | DynaTech | | | 25-Oct | 31-Oct | 4-Completed |
| | Ledger Master | DynaTech | | | 25-Oct | 31-Oct | 3-Working on issues |
| | Accounting configuration Structure | DynaTech | | | 25-Oct | 31-Oct | 4-Completed |
| | Item Master | DynaTech | | | 25-Oct | 31-Oct | 4-Completed |
| | Fixed Assets Master | DynaTech | | | 25-Oct | 31-Oct | 1-Started |
| | | | | | | | |
| | **Provide Delta Master Data** | DynaTech | | | 25-Oct | 25-Oct | 0-Not started |
| | Customer Master (Delta) | DynaTech | | | 25-Oct | 25-Oct | 0-Not started |
| | Vendor Master (Delta) | DynaTech | | | 25-Oct | 25-Oct | 0-Not started |
| | Item Master (Delta) | DynaTech | | | 25-Oct | 25-Oct | 0-Not started |
| | | | | | | | |
| | **Upload Delta Master Data in Golden** | DynaTech | AE | | 25-Oct | 31-Oct | 0-Not started |
| | Customer Master (Delta) | DynaTech | AE | | 25-Oct | 31-Oct | 0-Not started |
| | Vendor Master (Delta) | DynaTech | AE | | 25-Oct | 31-Oct | 0-Not started |
| | Item Master (Delta) | DynaTech | AE | | 25-Oct | 31-Oct | 0-Not started |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Preparation & Configuration** | | | | | | | |
| | Restore Golden Env - AEFOSAT into Production | DynaTech | Microsoft | | 31-Oct | 3-Nov | 0-Not started |
| | **Opening Balance Upload into Production** | DynaTech | | | | | |
| | AP Balances Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | AR Balances Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | GL Balances Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | Fixed Assets Balance Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | Inventory Balance Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | Customer Owned Inventory Balance Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | Rejected Inventory Balance Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | Inventory Reservation Against Order Upload | DynaTech | AE | | 7-Nov | 8-Nov | 0-Not started |
| | User List & Role Assignment | DynaTech | | | 24-Oct | 8-Nov | 0-Not started |
| | | DynaTech | | | | | |
| | **Open Transactions (SO & PO Upload to production)** | DynaTech | | | | | |
| | Sales Order Import in CRM | DynaTech | | | 4-Nov | 4-Nov | 0-Not started |
| | Project Creation in F&O from CRM via Integration | DynaTech | | | 5-Nov | 5-Nov | 0-Not started |
| | Inventory Import (Normal & WIP) in F&O | DynaTech | | | 5-Nov | 5-Nov | 0-Not started |
| | Stock Reservation against Project Lines | DynaTech | | | 6-Nov | 6-Nov | 0-Not started |
| | Material Deliver entires in F&O | DynaTech | | | 6-Nov | 6-Nov | 0-Not started |
| | Purchase Order Import in F&O | DynaTech | | | 7-Nov | 7-Nov | 0-Not started |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **7)** | **Go Live Verification** | | | | | | | |
| | 7.1) | Verify Opening Balances in Microsoft Dynamics | DynaTech | | | | | |
| | | 1) General ledger trial balance for each period and year | DynaTech | | | 10-Nov | 11-Nov | 0-Not started |
| | | 2) AR Balances/Aging | DynaTech | | | 10-Nov | 11-Nov | 0-Not started |
| | | 3) AP Balances/Aging | DynaTech | | | 10-Nov | 11-Nov | 0-Not started |
| | | 4) Fixed Asset Balances | DynaTech | | | 10-Nov | 11-Nov | 0-Not started |
| | | 5) Inventory Quantities & Valuation report | DynaTech | | | 10-Nov | 11-Nov | 0-Not started |
| | 7.2) | Validate Open Transactions | DynaTech | | | | | |
| | | 1) Open Purchase Orders | DynaTech | | | 15-Nov | 20-Nov | 0-Not started |
| | | 2) Open Sales Orders | DynaTech | | | 15-Nov | 20-Nov | 0-Not started |
| | 7.3) | Validate new system financial reports against legacy system reports | DynaTech | | | 15-Nov | 20-Nov | 0-Not started |

## Acceptance Criteria table

| Criteria | In Scope (Y/N) | Met (Y/N) | Go / No-Go |
|---|---|---|---|
| 100% Accepted Configurations/Customizations | | | |
| 100% UAT Complete | | | |
| 100% Migrated Data (Mock Cutover) | | | |
| 100% End User Training Complete | | | |
| Cutover Plan Approved | | | |
| Environments Ready | | | |

## Cutover Activities sheet

| Sr. No. | Task | Task Type | Owner | Planned Start Date | Planned End Date | Actual end Date | Status | Comments |
|---|---|---|---|---|---|---|---|---|
| 1 | Setup of UAT environment (CE & FO)<br>- Deployment of developments | Env | Manoj | 13-Feb | 13-Feb | | 4-Completed | |
| 2 | Company creation in UAT environment & basic setups, configuration | Config | Harsh Jain | 13-Feb | 13-Feb | | 4-Completed | |
| 3 | Dual Write:<br>- Solution import | Config | Puneet Verma | 14-Feb | 15-Feb | | 4-Completed | OOB Solution Deployment done, Work-In-Progress for data entity mapping validation & initial sync |
| 4 | User creation for Pre-Prod environment For Finance, Pricing, SCM | Config | Harsh Pancholi, Puneet Verma, Lohit Malik | 3-Mar | 3-Mar | | 1-Started | Done for Pricing, SCM |
| 5 | Chart of Accounts setup | Config | TTC-Fin | 23-Feb | 23-Feb | | 4-Completed | |
| 6 | AP Balances Prepare as of March 31st | Transactions | TTC-Fin | 31-Mar | 7-Apr | | 0-Not started | Depedent upon Data migration approach to be decided |
| 7 | AR Balances Prepare as of March 31st | Transactions | TTC-Fin | 31-Mar | 7-Apr | | 0-Not started | Depedent upon Data migration approach to be decided |
| 8 | Inventory Balance provide to DT as pf March 31st | Transactions | TTC-Fin | 31-Mar | 7-Apr | | 0-Not started | Tin is preparing the closing astock with Aging bucket. |
| 9 | Fixed Assets Balance Upload as of 31-3 (For Reco. Purpose) | Transactions | TTC-Fin | 3-Apr | 7-Apr | | 0-Not started | Depedent upon Data migration approach to be decided |
| 10 | Fixed Assets Balance Upload as of 12-31-2022 | Transactions | TTC-Fin | 7-Mar | 8-Mar | | 0-Not started | |
| 11 | Vendor Master | Master | TTC-Fin | 8-Mar | 8-Mar | | 0-Not started | |
| 12 | Vendor Master Delta for Cut off | Master | TTC-Fin | 3-Apr | 4-Apr | | 0-Not started | |
| 13 | Customer Master | Master | TTC | 3-Mar | 6-Mar | | 0-Not started | |
| 14 | Site | Config | TTC | 22-Feb | 24-Feb | | 4-Completed | |
| 15 | Warehouse | Config | TTC | 22-Feb | 24-Feb | | 4-Completed | |
| 16 | FA Masters (including FA books) | Master | TTC-Fin | 7-Mar | 7-Mar | | 0-Not started | |
| 17 | FA Masters (including FA books) Delta as of 31-3 | Master | TTC-Fin | 3-Apr | 4-Apr | | 0-Not started | |
| 18 | GL Balances Upload (GL transactional data) 2022 Vouchers | Transactions | TTC-Fin | 28-Feb | 7-Mar | | 1-Started | For 2022, access issues |
| 19 | GL Balances Upload (GL transactional data) Jan 2023 to 31-3 | Transactions | TTC-Fin | 3-Apr | 7-Apr | | 0-Not started | |
| 20 | Item Details | Master | TTC | 1-Mar | 1-Mar | | 4-Completed | 17304 items migrated as per UAT2. new 300 items are pipelined with TIN. |
| 21 | BOM | Master | TTC | 1-Mar | 1-Mar | | 4-Completed | 17304 items migrated as per UAT2. BOM for new 300 items are pipelined with TIN. |

Exit Criteria slide

**Highlights:**

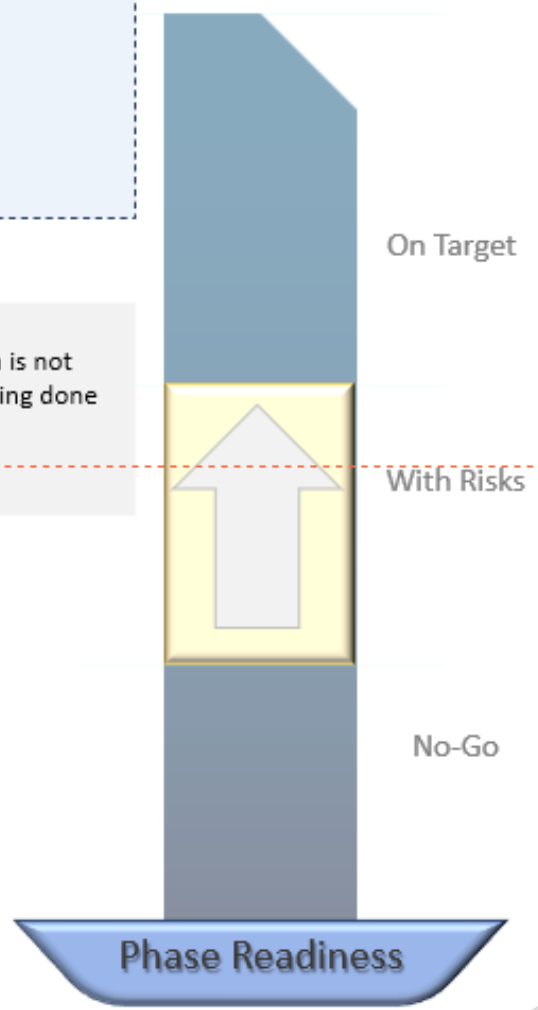
X.

## Agile Development Phase Exit Criteria

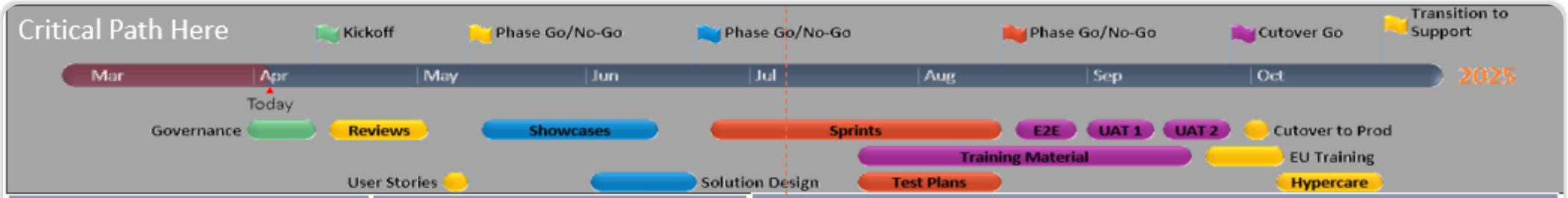
| | |
|---|---|
| | User Stories Unit Tested |
| | Data Loads Developed |
| | Enhancements Developed & Unit Tested |
| | Integrations Developed & Unit Tested |
| | Data Migration Entities Unit Tested |
| | Security Assigned |
| | Test Plans Approved |
| | Test Environments Ready |
| | Cutover Plan Drafted |

**Issue**
Comment why criteria is not Green, and what is being done to get to green

Dashboard Results Here
(Optional)



Scorecard slide




## Solution

| RAG | Component |
|---|---|
| G | User Stories |
| G | Enhancement/Integration Designs |
| G | Enhancement/Integration Code |
| G | Configurations |
| A | Test Scripts and Plans |
| R | Data Migration |
| G | Environment Management |
| G | Cutover Planning and Execution |

## People

| RAG | Resources |
|---|---|
| G | Organization Structure |
| G | Resource Utilization |
| G | Capability |
| G | Communication |
| G | Change Readiness |
| G | Training |
| G | Support |
| G | Organizational Change Management |

## Business Objectives

| RAG | Objectives and KPIs |
|---|---|
| A | We should be able to... |
| A | We should be able to... |
| A | We should be able to... |
| A | We should be able to... |
| A | We should be able to... |
| A | KPI... |
| A | KPI... |
| A | KPI... |

## Key Risks

| RAG | Risk | Impact | Mitigation |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

## Key Issues and Decisions

| RAG | Issue/Decision | Owner | Due Date | Actions/Comments |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

## SteerCo Scorecard

DynaTech | Systems

X.

Overall Status

| Budget v Actual | | Earned Value Metrics | | Budget | Timeline | Scope | Team | Issues/Risk |
|---|---|---|---|---|---|---|---|---|
| Planned Budget | $X.XXM | SPI | 0.XX | | | | | |
| Actual to Date | $X.XXM | CPI | 0.XX | | | | | |
| % Complete | XX% | EV | $X,XXX,XXX | | | | | |

Actions from Last Steerco

| Action | Owner | Status | Due Date |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

Milestones

| Milestone | Status | % Complete | Due Date |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

Key Risks / Issues / Decisions

| RID | Description | Owner | Status | Due Date |
|---|---|---|---|---|
| R | | | | |
| I | | | | |
| R | | | | |
| D | | | | |
| I | | | | |
| D | | | | |
| R | | | | |
| R | | | | |
| R | | | | |

Get to Gr
- X

## Exit Criteria dashboards

X.

**Explore Phase Exit Criteria**

- Solution Design Drafted & Approved
- L1, L2 Showcases Conducted
- L3, L4 Discussed & Documented
- Gaps List Approved
- User Stories Accepted
- Sprint Schedule Approved
- Detailed Project Plan Approved
- Refined Estimate Approved

**Issue**
Comment why criteria is not Green, and what is being done to get to green

Dashboard Results Here
(Optional)

DynaTech | Systems

# Project Summary

Overall R | Scope G | Schedule A | Budget G | Risk R

| Project Sponsors | Project Managers |
|---|---|
| Client – X<br>DynaTech – X | Client – X<br>DynaTech – X |

## Summary

X.

## Milestones – Initiate & Prepare Phase

On Track | At Risk | High Risk

| Milestone | % Complete | Target End | RAG |
|---|---|---|---|
| Teams Onboarded | | | |
| Kickoff Meeting Conducted | | | |
| Reviews Conducted | | | |
| L1, L2 Showcases Scheduled | | | |
| Environments in place | | | |
| Governance Plans Approved | | | |
| Initial Project Plan Created | | | |

## Deliverables

### Initiate & Prepare Phase

| Deliverable | % Comp | RAG |
|---|---|---|
| Environments | | |
| Teams | | |
| L1, L2 Showcase Schedule | | |
| Base User Stories | | |
| Kickoff Meeting | | |
| Governance Plans | | |
| Initial Project Plan | | |

## Exit Criteria

### Initiate & Prepare Phase

| Criteria | % Comp | RAG |
|---|---|---|
| Environments in place | | |
| Teams Onboarded | | |
| L1, L2 Showcases Scheduled | | |
| Business Processes Reviewed | | |
| Integrations and Enhancements Reviewed | | |
| Reporting Reviewed | | |
| KPIs Reviewed | | |
| Master Data Reviewed | | |
| User Stories Documented | | |
| Kickoff Meeting Conducted | | |
| Governance Plans Approved | | |
| Initial Project Plan Created | | |

## Key Risks

| Id. | Description | Mitigation | Owner |
|---|---|---|---|
| | | | |
| | | | |
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## Key Issues/Decisions

| Id. | Description | Due Date | Owner |
|---|---|---|---|
| | | | |
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| | | | |

## Get to Green Plan

- X.

# Workstream Progress

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## Finance

Workstream Status

| Functional Lead | Process Owner |
|---|---|
| | |

DevOps Dashboard here

**Key Workstream Accomplishments This week**

- X

**Planned Activities Next Week**

- X

**Current Deliverables Status**

| Title | % Comp | Target | Comments |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

**Impacting Risks/Issues/Decisions**

| ADO ID | Title | Comments |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

## Technical

Workstream Status

| Functional Lead | Process Owner |
|---|---|
| | |

DevOps Dashboard here

**Key Workstream Accomplishments This week**

- X

**Planned Activities Next Week**

- X

**Current Deliverables Status**

| Title | % Comp | Target | Comments |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

**Impacting Risks/Issues/Decisions**

| ADO ID | Title | Comments |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

## Supply Chain

Workstream Status

| Functional Lead | Process Owner |
|---|---|
| | |

DevOps Dashboard here

**Key Workstream Accomplishments This week**

- X

**Planned Activities Next Week**

- X

**Current Deliverables Status**

| Title | % Comp | Target | Comments |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

**Impacting Risks/Issues/Decisions**

| ADO ID | Title | Comments |
|---|---|---|
| | | |
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| | | |

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